

NATIVE VILLAGE OF NUIQSUT JOB DESCRIPTION



JOB TITLE: Day Laborer
WAGE: \$100/day
WORK SCHEDULE: Flexible, three (3) days a week for two (2) weeks
POSITION TYPE: Temporary
DATE: August 5, 2026

ABOUT US:

The Native Village of Nuiqsut is dedicated to supporting our Tribal Citizens and strengthening our future. We work together to protect our subsistence way of life, provide quality services, and support initiatives that benefit our community. As we continue to grow, we remain committed to honoring and preserving the rich cultural heritage of the Nuiqsut People.

POSITION OVERVIEW:

The Day Laborer will assist with a short-term traffic study project by setting up provided equipment at three designated locations and logging survey data from the office. Equipment and instructions will be provided.

KEY RESPONSIBILITIES:

- Travel to three designated locations to set up traffic study equipment.
- Follow the provided written instructions for equipment setup and data recording for each day.
- After each day's data is recorded the following morning, collect the equipment and set up the equipment at the next location. Complete three days of total data capture for each week as indicated in the instructions.
- Return to the office after setup to complete any remaining setup steps.
- Read and record traffic study data at the same time each day once a recording time has been selected.
- Complete the project from start to finish for the full survey period.

REQUIRED QUALIFICATIONS:

- Ability to follow written instructions accurately and independently.
- Reliable and punctual, and ability to maintain consistent schedule.
- Ability to work independently with minimal supervision.
- Basic computer skills.
- Must be able to lift up to 60lbs.

Native preference: The Native Village of Nuiqsut is an equal opportunity employer and, in accordance with P.L. 93-638, will give preference to equally qualified Alaska Native and American Indian candidates. To qualify, applicants must provide proof of AN/AI status with their application.

Barrier crimes: All applicants must meet and, during the term of their employment, continue to meet all applicable criminal background check requirements and character standards under the terms of the Alaska Barrier Crimes Act ("ABCA") at AS 47.05.300 et seq. and the regulations at 7 AAC 10.900 – 7 AAC 10.990. Applicants must not have been charged with, convicted of, found not guilty by reason of insanity, or adjudicated as a delinquent for or to any crime that would prevent from providing services under ABCA as specified at 7 AAC 10.900 – 7 AAC 10.990. Applicants will notify the Native Village of Nuiqsut immediately upon being charged with any such crime prohibited under ABCA.

NATIVE VILLAGE OF NUIQSUT IS AN ALCOHOL AND DRUG FREE WORKPLACE.

The Job Description reflects Native Village of Nuiqsut's best effort to describe the essential functions and qualifications of the job described. This document is not intended to exclude an opportunity for medications consistent with providing reasonable accommodations. This is not intended to be a contract.

Your signature requires that you read this Job Description and understand the essential functions and essential qualifications of the job.

Please provide a resume AND complete application to hr@nvnuiqsut.org.